

# Infants

## Little Pals Preschool, Ltd.

121 Harriman Heights Road, Monroe NY 10950  
845-783-3006; littlepalsmonroe@gmail.com

### COMMITMENT FORM

Child's Name: \_\_\_\_\_ Sex: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
First Middle Last

Home or Best Phone #: \_\_\_\_\_ Current Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street City Zip

Parent 1: \_\_\_\_\_ Parent 1 cell/alternate phone: \_\_\_\_\_  
(please circle) Mother Father Guardian

Parent 2: \_\_\_\_\_ Parent 2 cell/alternate phone: \_\_\_\_\_  
(please circle) Mother Father Guardian

Email address: \_\_\_\_\_  
*(The majority of communication from Little Pals is by email; please print clearly)*

Anticipated start date: \_\_\_\_\_

Please indicate typical hours (morning drop off to afternoon pick up: \_\_\_\_\_)

### Infants 6 weeks to 18 months

- Open 7:30 am—6:00 pm
- Head teacher and assistant ( care giver to child ratio is 1:4 and the room is licensed for 6 infants)
- To reserve a spot half of the first month's tuition and a \$125 registration fee (assessed annually) are due at the time of commitment (cash or check only, no credit or debit cards accepted)

### Full Day

- FULL DAY 9:00 am - 3:00 pm
- EXTENDED DAY\* 7:30 am—6:00 pm

Please circle days:

Monday Tuesday Wednesday  
Thursday Friday

### Monthly Tuition

- |                     |                                |   |
|---------------------|--------------------------------|---|
| 2 full days a week: | <input type="checkbox"/> \$458 | <input type="checkbox"/> 2 Extended Days \$775  |
| 3 day:              | <input type="checkbox"/> \$577 | <input type="checkbox"/> 3 Extended Days \$1067 |
| 4 day:              | <input type="checkbox"/> \$712 | <input type="checkbox"/> 4 Extended Days \$1360 |
| 5 day:              | <input type="checkbox"/> \$845 | <input type="checkbox"/> 5 Extended Days \$1565 |

### FOR OFFICE USE

Registration fee:

Tuition Payments: 1/2 of 1st month's tuition:

Balance of 1st month's tuition:

# PARENT AGREEMENT

- **Infants will only be given food sent in by parents/caregivers.** Bottles, well balanced meals, and snacks as appropriate must be provided by the family. **No peanut products are allowed in the Infant Room.**
- All bedding, extra clothing, formula/milk in bottles, diapers, wipes and ointments must be supplied by the family. All items must be labeled with the child's name.
- The annual registration fee of \$125 and 1/2 of the first month's tuition accompanies this application and reserves a spot for my child. This covers insurance and administrative fees for 12 months and partial tuition. The registration fee is non-refundable.
- I agree to pay the remaining half of the first month's tuition prior to my child's first day of attendance at Little Pals. I understand that I will forfeit my child's placement at Little Pals if I do not pay by the starting date.
- I agree to submit all forms, including an up-to-date physical, immunization forms, waiver, emergency information sheet, and copies of both parents/guardians driver's licenses prior to my child's first day of attendance at Little Pals.
- I understand that there are no discounts, credits, make ups, or refunds for lost class time due to holidays, mandated closures, illness, vacations, weather related closures, and other unforeseen circumstances.

## FINANCIAL INFORMATION & AGREEMENT

- I understand that the monthly tuition reflects the total program tuition divided over a payment period of twelve months and therefore, is not pro-rated due to holidays, mandated closures, weather related closures, illness, vacations or cancellations. I understand that there are no discounts, credits, make ups, or refunds for these or any other unforeseen circumstances.
- I agree to pay the registration fee (\$125) and one half of the first month's tuition to secure a spot . The balance of the tuition and all forms are due prior to starting the program. Tuition is then due by the first of each month. I understand that a late fee of \$25 will be charged after the 7<sup>th</sup> of the month.
- Tuition can be paid by check or chash. **We do not accept debit or credit cards.**
- I understand that the fee for returned checks is \$30.00 and that if a second check is returned, all future payments will be made by cash or money order.
- **Holidays and Breaks:** I understand Little Pals Preschool and Daycare will be closed on major holidays, and Christmas and Easter breaks. Additionally, Little Pals is closed for a week at the end of June and last 2 weeks of August . Our annual calendar is published in June.
  - The following applies to the Infant Room only for the following breaks:
    - *Christmas and Spring break (see annual calendar for dates):* Child care may be available for infants if there is sufficient interest. Sign-up for day care during Christmas & Easter break is required in advance. There is no additional cost for extended days.
    - *End of June:* Day care will be provided for the end of June break at no additional cost for extended days only
    - *End of August:* Day care will be provided for 1 week of the 2 weeks August break at no additional cost for extended days only
- I understand Little Pals closes at 6:00 pm. Late arrivers will be charged at the rate of \$10.00 per 15 minutes.
- I understand that should I withdraw my child from Little Pals Preschool and Day Care that I must submit written notice one month in advance. Mid-month withdrawals will not be honored, **and there will be no refund of tuition/ fees.**

By signing below I am enrolling my child \_\_\_\_\_ in Little Pals Preschool school year and agree to the above terms. This signed agreement, accompanied by the registration fee holds a place for my child. The first month's tuition, student information forms, medical forms and copies of the parents' driver's licenses must be submitted prior to the start daycare.

Parent/Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### FOR OFFICE USE

Student Information Forms

Immunization record

Medical form

Copies of Parents' Driver's Licenses