

LITTLE PALS PRESCHOOL TOILET TRAINING AGREEMENT

Children enrolled in preschool must be toilet trained before attending our program. Children must be wearing underwear. Note that wearing pull –ups is not considered underwear. A child having accidents daily would NOT be considered toilet trained.

Please Note: Application and Registration Fee hold a spot in our program for your child. However, if your child is not fully toilet trained at the start of the school year and you choose to keep them home to complete training, monthly tuition is required to hold your spot.

I have read and agree to LPP Toilet Training Policy Signature: _____

FINANCIAL INFORMATION & PARENTS AGREEMENT

- A well balanced lunch must be provided by the family. A morning and afternoon snack and water will be offered by Little Pals for all children in the 3 year old classes.
- The annual registration fee of \$125 accompanies this application and reserves a spot for my child for September 2025. This covers insurance and administrative fees for the 2025– 2026 school year. **The registration fee is non-refundable.**
- I agree to submit all forms (commitment, student information, waiver, emergency information), including an up-to-date physical (dated within 12 months of child's start date at Little Pals), immunization records, and a copy of both parents (guardian's) driver's licenses by June 7, 2025 or at the time of registration, if registering after this date. **Students will not be permitted to attend without all paperwork submitted and the first month's tuition paid.**
- I agree to pay September's tuition by June 7, 2025. I understand that I will forfeit my child's placement at Little Pals if I do not pay by June 7, 2025.
- I understand my second tuition payment is due no later than September 1, 2025, and the first of each month thereafter. My last of the 10 payments for the 2025 -26 school year (September 2025 through June 2026) is due May 1, 2025. **Note that Summer Camp is a separate registration process.**
- By agreeing to pay tuition by the first of each month, I understand that a late fee of \$25 will be charged if tuition is received after the 7th of the month. Daycare (before and after school), if not full time extended, must be paid in full by the end of the week when it is billed (at the rate of \$12.00 per hour).
- I also understand that the fee for **returned checks is \$30.00** and that if a second check is returned, all future payments will be made by cash or money order.
- I understand that the monthly tuition reflects the total program tuition divided over a payment period of ten months and therefore, **is not pro-rated due to holidays, mandated closures, illness, weather related closures, vacations, or cancellations.** I understand that there are no discounts, make ups, credits, or refunds for these or any other unforeseen circumstances.
- Tuition can be paid by check or cash. **We do not accept debit or credit cards.** The initial registration fee and September 2025 tuition (tuition due by June 7, 2025) must be made by check, cash, or money order.
- **Holidays and Breaks:** Our annual calendar will be available in June. Little Pals Preschool and Daycare will be closed on major holidays, Christmas and Easter breaks, the last week in June and the last two weeks in August. Child care may be available at an additional cost if there is sufficient interest. Sign-up & payment is required in advance. As stated above, tuition is not prorated due to holidays, scheduled closures, mandated closures, illness, weather related closures, vacations, or cancellations. **NOTE:** Parents paying full time extended tuition for 12 months will receive daycare during the last week in June and one of the two weeks in August at no additional cost. Those paying for full time extended for 10 months will receive daycare during the last week in June at no additional cost.
- I understand Little Pals closes at 6:00 pm. Late arrivers will be charged at the rate of \$15.00 per 15 minutes.
- I understand that should I withdraw my child from Little Pals Preschool and Day Care that I must submit written notice one month in advance. Mid-month withdrawals will not be honored, and there will be no refund of tuition/ fees.

I HAVE READ THE TUITION AGREEMENT AND UNDERSTAND THE SCHOOL POLICIES. ANY BREACH OF CONTRACT MAY RESULT IN ENROLLMENT TERMINATION. LITTLE PALS PRESCHOOL RESERVES THE RIGHT TO TERMINATE YOUR CONTRACT IF AT ANY TIME THEY FEEL THE PROGRAM IS NOT SUITABLE FOR YOUR CHILD.

By signing below I am enrolling my child _____ in Little Pals Preschool for the 2025-26 school year and agree to the above terms. I understand that I am liable for 10 months tuition and that this signed agreement, accompanied by the \$125 registration fee, holds a place for my child for the 2025-26 school year.

Parent/Guardian Signature: _____ Date: _____

FOR OFFICE USE

- Registered for: _____ \$125 Registration Fee Paid
- September 2025 Tuition: Check# /Cash/Date
- Student Information Forms Immunization Record/Physical Waiver Emergency form Copies of Parents' Driver's Licenses